



**WEST COLUMBIA CITY COUNCIL REGULAR MEETING AND
SUPPLEMENTAL TELEPHONE CONFERENCE**

Council Chambers, 512 E. Brazos
Monday, April 11, 2022, at 7:00 PM

MINUTES

INVOCATION & PLEDGES: Mayor Pro-Tem Biedenfeld gave invocation.

ROLL CALL OF COUNCIL: Present were Mayor Kincannon, Aldermen Thomas, Tindol, Burke, and Biedenfeld. Also present were City Attorney Rutherford, City Manager Sutherland and City Secretary Avirett. Alderman Maynor was absent.

MAYOR AND CITY COUNCIL GREETINGS: Mayor Kincannon welcomed everyone to the meeting. Tindol announced the upcoming San Jacinto Festival Events including the parade and Rotary Shrimp Boil.

1. Fair Housing Month Proclamation – Biedenfeld read the proclamation.

PRESENTATION(S): Kincannon announced that we would move the agenda around to have Mark McLiney present his PID presentation next so he could drive back to San Antonio. Mark McLiney presented council with a slideshow giving information on Public Improvement Districts.

CITIZEN'S COMMENTS: *Members of the public wishing to address Council should seek recognition by raising their hand, and when acknowledged, move to the podium and state their name and address. Specific factual information or a recitation of existing policy may be furnished in response to an inquiry made by a member of the general public but any deliberation, discussion or decision with respect to any subject about which the inquiry was made that is not on the agenda shall be limited to a proposal to place such subject on the agenda of a future meeting for which notice is provided in compliance with the Texas Open Meetings Act. The public is requested to limit presentation of comments regarding agenda and non-agenda items to five (5) minutes.*

Ms. Alma Spears of 338 Bennett Dr. asked for a report on the status of Dixon Park. Sutherland reported that Kelli Kuban has been working on the improvements with the MLK Grant monies received and that a report would be given to Mrs. Dixon.

CITY MANAGER'S REPORT:

2. City Manager's Reports: Sutherland reported for March that Public Works continues to work on service orders and did some smoke testing on the sewer lines. * Work on the Hazard Mitigation Program and the GLO-CDBG Round II program continues for submission. The SP125 application was submitted. * The Downtown Pocket Park construction continues. The city was awarded \$5,000 from HEB to sponsor the fireworks for this year. * The Ellis Ln. housing development continues. the General Land Office is funding the replacement of two homes. Both houses have been demolished and construction is to begin soon. The Building Department has met with builders on at least three other homes on single lots throughout the city. * City offices will be closed on Friday April 15th for Good Friday. Sutherland also reported for April that the Public Utility Commission of Texas has a CPI rate adjustment. * The auditors are nearing completion of the audit and will conduct a closing interview with the Mayor and staff in the next week. * For Public Works - The city's backhoe is down for service. The new mini track deliver date is pushed back to November 2022. Striping at the E. Bernard and S. 14th St. intersection is completed. Crews are working to prepare for the San Jacinto Festival. Matthew Fisher completed his training and

testing for his Wastewater Collections III license. Tommy Kay has obtained his Class C Water License and Jaison Huffman his Class I Wastewater Collections License. * Work on grant applications continues. The Police Department has received grants for body worn cameras, new dispatch workstations, and a Crime Victims Assistance Program. The two new police cars funded by the American Rescue Plan funds are here and equipment is being transferred to the new vehicles. * Plaques are ordered for the Downtown Pocket Park and the estimated completion time frame is sometime in July 2022. Linecutters agreed to sponsor a Kidfish like event on Saturday April 16th. The city-wide cleanup was a tremendous success with over 100 volunteers. * The Ellis Ln. housing development continues. The GLO funded replacement of 1418 Papendorf has yet to obtain permits due to an electrical easement issue they are working through. 404 Snow Dr. has obtained building permits. * Conference calls with the city attorney and Scott Bounds were held to work on the Varner Creek Utility District Contract. * The Chamber is hosting their annual San Jacinto Festival. * BCCA meeting is being hosted by the City of Clute. * The first budget Goal Setting Workshop is scheduled for Monday, April 25, at 7:00 p.m. Tindol mentioned potholes in front of his house on S. Mattson and asked Public Works to repair them.

CONSENT AGENDA.

3. Approval of Minutes from Previous Meeting(s)
4. City Treasurer Reports
5. Police Department Reports
6. Municipal Court Reports
7. Code Enforcement and Fire Marshal's Reports
8. Fire Department Reports
9. Public Works Reports
10. Consider Brazoria County Mosquito District's Request for Aerial Spraying

All reports were submitted in the council packet. Biedenfeld motioned to approve the consent agenda and Tindol seconded the motion. All voted aye. Mayor Kincannon pointed out the Brazoria County Mosquito District's Request for Aerial Spraying was included in the consent agenda.

ITEMS REMOVED FROM CONSENT AGENDA:

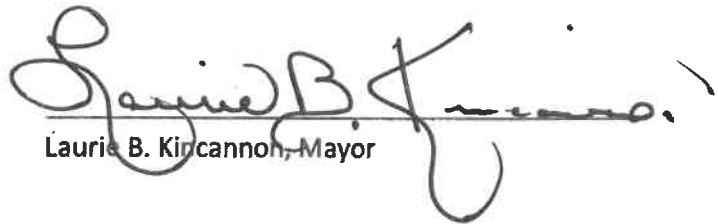
PUBLIC HEARINGS: There were none.

NEW BUSINESS.

11. **Consider Request Regarding Stark BLK I LOT I1-LOT I1A (PT W I AC) ACRES .88 - AUSTIN ST.:**
Mr. Thompson gave the history of the 527 and 525 properties on Austin St. There are both tax liens and city liens issued for demolition and mowing. He asked council for a variance on the demolition lien that was placed on this property. Mike Darlow of Perdue, Brandon, Fielder, Collins & Mott helped clarify the tax lien issue for the council. Biedenfeld asked Mr. Thompson to come back to council once the tax lien has been taken care of to discuss the variance on the demolition lien.
12. **Consider Delinquent Tax Collection Report – Mike Darlow, Atty. Perdue, Brandon, Fielder, Collins & Mott:** Mike Darlow gave a report of the delinquent taxes due the city. He also reported on court collections and case resolution notices being mailed.
13. **Public Improvement District Presentation by Mark McLiney:** This presentation was given earlier in the meeting.
14. **Consider Setting 2022/2023 Budget Calendar:** Tindol motioned to approve the 2022/2023 Budget Calendar. Thomas seconded the motion and all voted aye.

15. **Consider Resolution Amending the Fee Schedule:** Burke motioned to approve the resolution amending the Fee Schedule. Thomas seconded the motion and all voted aye.
16. **Consider Resolution Authorizing Local Matching Funds for FEMA Hazard Mitigation Assistance Grant Project:** Sutherland mentioned that the deadline to apply has been moved to June 30, 2022. Sutherland wants to make sure council understands the commitment involved. Sutherland suggested we table the decision and discuss further at the budget workshop the next week. Biedenfeld moved to table and Burke seconded his motion. All voted aye.
17. **Discuss and Consider Purchase of Public Works Equipment:** Tindol asked Matthew Fisher why this truck was needed. Fisher explained that this is a large tool truck and a mechanic's vehicle. Fisher reported this type of truck has a crane on it that allows them to get the pumps in and out of the lift stations. Kincannon clarified that the request is for authorization of a maximum amount of \$165,000.00 so that when something becomes available a purchase can be made. Burke made a motion to authorize the City Manager to execute the necessary documents to purchase a truck with a maximum price of \$165,000.00. Thomas seconded the Motion and all voted aye.
18. **Discuss and Consider Contracting for a Cross Connection Control Program:** Fisher went over quotes obtained and the different types of fees each company has. Fisher recommends Envirotrax. Tindol motioned to enter into a contract with Envirotrax. Thomas seconded the motion and all voted aye.
19. **Discuss and Consider Advertising for Bids for the Construction of the Downtown Parking Areas on Clay St.:** Kincannon reported EDC voted to advertise for bids the week prior but that the final decision lies with council. Biedenfeld made a motion to authorize staff to advertise for bids for the construction of the the downtown parking areas on Clay St. Motion was seconded by Burke and all voted aye.
20. **Consider Amendment to Personnel Policy – Holidays:** Kincannon reported Juneteenth is now a National Holiday. Biedenfeld motioned to amend the personnel policy to include Juneteenth National Independence Day. Motion was seconded by Tindol and all voted aye.

ADJOURN: Kincannon adjourned the meeting at 8:32 p.m.



Laurie B. Kincannon, Mayor

ATTEST:

Kaili M. Avirett

Kaili Avirett, Assistant City Secretary