

The City Council of the City of West Columbia, Texas, convenes this the 8<sup>th</sup> day of November 2021, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

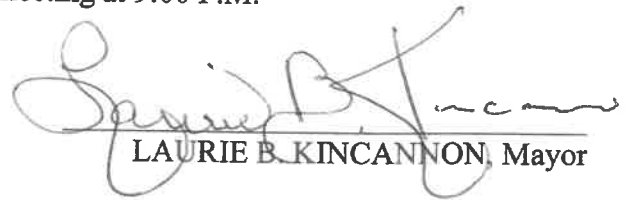
1. INVOCATION & PLEDGE. Invocation and pledge led by Alderman Maynor.
2. ROLL CALL. Assistant City Secretary Avirett called the roll of the Council.  
Present: Mayor Kincannon, Aldermen Thomas, Maynor, Burke and Biedenfeld  
Also present were City Manager Sutherland, City Secretary Kuban, Assistant City Secretary Avirett and City Attorney Rutherford.  
Absent: None
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone before Tindol invited the public to the Veteran's Day Parade put on by the American Legion and other various upcoming local holiday events. Biedenfeld thanked all Veterans and those on City staff.
4. CITIZENS' COMMENTS: Cynthia Baldrige of 435 Fisher St. invited the public to join a community prayer program at First Capitol Park on November 30<sup>th</sup> from 5:30 p.m. – 6:15 p.m. \* Sammy Polk of 504 Tree St. inquired about the police department's procedures for taking fingerprints regarding a robbery at his house. Chief Odin addressed his concerns outside of the meeting.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – Projects for wastewater line improvements will be scheduled after information from televising and smoke testing has been completed. \* ADICO Engineering is still working on drainage study. \* Freese and Nichols should have a bid proposal ready for the Ground and Elevated Storage Tanks on Loggins at the next council meeting. \* TxDOT Hwy 36 Segment 11 has been determined to not be federally funded meaning that they will not pay for infrastructure relocation. \* FEMA will reimburse 75% of expenses incurred from the winter freeze in the amount of \$21,993. \* Lee St. area GLO-CDBG sewer line replacement project is underway and an issue with the ground condition for boring has been encountered. This will result in an open-cut process of driveways \* Brazoria County CDBG project on S. Mattson and Ringgold has begun in conjunction with the GLO project. \* The second MLK Celebration Committee grant for basketball court electrical upgrades was approved. \* Downtown Pocket Park construction continues and a second "lay your brick" event is planned because of the success of the first event. \* BCCA will be hosted by the City of Alvin this month. \* Hurricane Nicholas debris removal should be completed soon. The estimate has been increased from 5,000 cubic yards to approximately 9,000 cubic yards and cost is estimated closer to \$50,000. This is still below the FEMA funding threshold. \* The City has contracted with Municode to codify the City's ordinances and includes an agenda and minutes feature.
6. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
  - B. CITY TREASURER'S REPORT. Reports were submitted in council packet.
  - C. POLICE DEPARTMENT REPORT. Report was submitted in council packet.
  - D. MUNICIPAL COURT REPORT. Report was submitted in council packet.

- E. CODE ENFORCEMENT AND FIRE MARSHAL REPORT. Report was submitted in council packet.
- F. FIRE DEPARTMENT REPORT. Report was submitted in council packet.
- G. PUBLIC WORKS REPORT. Report was submitted in council packet.
- H. CONSIDER HOT ADVISORY BOARD FUNDING RECOMMENDATION  
Biedenfeld Motioned to approve consent agenda items including the approval of HOT funding. Burke seconded the motion, and all voted Aye.
- 7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
- 8. NEW BUSINESS.
  - A. CONSIDER RESOLUTION CASTING VOTES FOR BRAZORIA COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS: Biedenfeld made a motion to cast five (5) votes for Bobby Brown and two (2) votes for Wil Kennedy. Motion was seconded by Tindol to approve Resolution No. 568 casting votes for Brazoria County Appraisal District Board of Directors, and all voted Aye.
  - B. CONSIDER ADVERTISEMENT OF BIDS ON GROUND STORAGE TANK NO. 2 AND BOOSTER PUMP STATION PROJECT: Amanda of Freese and Nichols gave a brief report and informed council that bids would be awarded in early February. After discussion, Burke made a Motion to advertise for bids on Ground Storage Tank No. 2 and Booster Pump Station Project. Motion was seconded by Tindol, and all voted Aye.
  - C. CONSIDER RESOLUTION AUTHORIZING PARTICIPATION IN NATIONAL OPIOID SETTLEMENT: Motion was made by Biedenfeld and seconded by Burke adopting Resolution No. 569 and all voted Aye.
  - D. CONSIDER APPOINTMENT OF ASSISTANT MUNICIPAL COURT JUDGE: Kincannon reported that hiring an Assistant Municipal Court Judge was not in the budget. She proposed that Brazoria Municipal Court Judge Bill James, at the recommendation of Judge Kersh, be her back-up judge by contract only. Motion was made by Burke and seconded by Tindol. All voted Aye.
  - E. DISCUSS AND CONSIDER SOLID WASTE UPDATE: Jaime Castillo of Waste Connections presented council with an update on bulk and brush collection. Castillo reported green tags will be used to communicate the status of their brush or heavy/bulk trash collection. Sutherland played a slideshow with photos of heavy/bulk trash and brush piles, Castillo explained why each pile can or cannot be serviced. Castillo explained in further detail Waste Connections' limitations for pick-up of heavy/bulk and brush trash.
  - F. DISCUSS AND CONSIDER CENTURY LINK UPDATE: Kincannon reported that during construction of Willow Farms subdivision, one of Cornerstone Builders' contractors hit a Century Link line causing Ellis Lane residents to be without internet for multiple days. Sutherland gave an update on the status of the repair.
  - G. DISCUSS AND CONSIDER PURCHASE OF POLICE DEPARTMENT VEHICLES: ARPA funds that were to be used to purchase Police Department vehicles will not cover the purchase. Burke questioned the usage and Chief Odin reported that by law vehicles must run idle while officers are conducting a traffic stop to ensure the camera is recording. He reported that the idle time is putting a sizable number of miles on police vehicles. After discussion, a Motion was made by Biedenfeld and seconded by Tindol. All voted Aye.

STATE OF TEXAS  
COUNTY OF BRAZORIA  
CITY OF WEST COLUMBIA

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CITY COUNCIL MINUTES  
OF A REGULAR MEETING  
MONDAY, NOVEMBER 8TH, 2021

- H. CONSIDER RESOLUTION AUTHORIZING SUBMISSION OF POLICE DEPARTMENT CRIMINAL JUSTIVE DIVISION GRANT: Motion was made by Biedenfeld and seconded by Tindol to adopt Resolution No. 570. All voted Aye.
- I. CONSIDER APPOINTMENT OF RESERVE OFFICER: Motion was made by Tindol and seconded by Thomas to appoint Christopher Murdock as a reserve officer. All voted Aye.
- J. EXECUTIVE SESSION – THE WEST COLUMBIA CITY COUNCIL MAY CONVENE IN A CLOSED MEETING PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION REGARDING REAL PROPERTY) AND/OR SECTION 551.074 (PERSONNEL MATTERS). CITY MANAGER – ANNUAL EVALUTION: Kincannon closed the open meeting and Council entered an executive session at 8:09 P.M. Kincannon reconvened the open meeting at 8:59 P.M.
- K. ACTION AS A RESULT OF A CLOSED MEETING: Motion was made by Burke and was seconded by Thomas to approve 5% increase of City Manager salary. All voted Aye.
9. ADJOURN: Mayor Kincannon adjourned the meeting at 9:00 P.M.

  
LAURIE B. KINCANNON, Mayor

ATTEST:

  
KELLI R. KUBAN, City Secretary