

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, AUGUST 9TH, 2021

The City Council of the City of West Columbia, Texas, convenes this the 9th day of August 2021, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation and pledge led by Alderman Biedenfeld.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 Present: Mayor Kincannon, Aldermen Thomas, Tindol, Burke and Biedenfeld.
 Also present were City Manager Sutherland, City Secretary Kuban
 And City Attorney Rutherford.
 Absent: Alderman Maynor.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and discussed the 2020 Drinking Water Report with no public comments or questions being posed.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – Public Works is preparing a project for Green Meadows to remove and reset some of the culverts that are as much as 9" above grade. * Smoke testing was completed and several clean out caps were found to be missing and were replaced. * Pinnacle Pumping Services will begin televising the sewer lines leading to Jefferson St. lift station and report on needed repairs. * ADICO Engineering preparing a report after making an onsite visit and meeting with staff. * Ground 2 Storage Tank has been removed and staff will meet with Freese & Nichols Engineering to go over the replacement project. * Water services along Hwy 36 Segment 10 will be switched to new lines soon. * Responses to the Mayor's letter regarding the city's disappointment with GLO-CDBG scoring and not receiving funding has prompted an upcoming meeting for further discussion. * Downtown Pocket Park construction continues with a "lay your brick" event being scheduled. * Notice of Interlocal Agreement Termination for Permitting of Retail Food Stores and Food Service Establishments has been received from Brazoria County and options are being evaluated. * City of Freeport is hosting this month's BCCA meeting. * City offices will be closed on September 6th for Labor Day.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
 - B. CITY TREASURER'S REPORT. Reports were submitted in council packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in council packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in council packet.
 - E. FIRE MARSHAL REPORT. Report was submitted in council packet.
 - F. FIRE DEPARTMENT REPORT. Report was submitted in council packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in council packet.
 Motion was made by Burke to accept reports that were submitted including approval of HOT funding requests for the Museum for \$437.50 for tourism mailings and operation expenses and for the City for \$1,285.63 for Replica and Museum expenses and up to \$10,000 for A/C replacement at the Museum. The motion was seconded by Tindol and all voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. NEW BUSINESS.

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- A. CONSIDER ADVERTISEMENT OF BIDS FOR MOWING SERVICES: Motion was made by Tindol and seconded by Thomas to authorize the advertisement of bids for mowing services. Sutherland stated that those bidding must be bonded. All voted Aye.
- B. CONSIDER APPOINTMENTS TO ECONOMIC DEVELOPMENT BOARD OF DIRECTORS: Kincannon reported her nomination of Buddy Mostyn, a past president of San Marcos Tourism and Convention Bureau and stated that Lauren Raynes, Real Estate Broker with Cornerstone Realty had submitted a volunteer application. Motion was made by Tindol to appoint Raynes to the EDC Board of Directors. Biedenfeld seconded the motion in order to discuss any conflicts of interest due to the EDC having business with Cornerstone Builders. Burke asked the city attorney's advice and she responded that although abstaining could affect voting and business at hand it would not affect the quorum status. Biedenfeld voted Nay with Thomas, Tindol and Burke voting Aye. Motion carried.
- C. CONSIDER AN ORDINANCE REPEALING ARTICLE V., FINANCE OF CHAPTER 6, FINANCE AND TAXATION OF THE CODE OF ORDINANCES AND ADOPTING A RESOLUTION AMENDING THE CITY'S PURCHASING POLICY: City Attorney Rutherford made a recommendation to increase the city managers authorized spending limit to \$50,000 to meet the state's regulation and be authorized to approve contract change orders to the same limit. She recommended to repeal the ordinance that deals with purchases and adopt amended Purchasing Policy by resolution. Motion was made by Biedenfeld to adopt Resolution No. 559 updating the City's Purchasing Police and adopt Ordinance No. 687 captioned as
- AN ORDINANCE OF THE CITY OCUNCIL OF THE CITY OF WEST COLUMBIA, TEXAS; REPEALING ARTICLE V., FINANCE, OF CHAPTER 6, FINANCE AND TAXATION, OF THE CODE OF ORDINANCES; ADOPTING AMENDMENTS TO THE CITY OF WEST COLUMBIA PURCHASING POLICY BY RESOLUTION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING FOR SEVERABILITY.
- Motion was seconded by Burke and all voted Aye.
- D. CONSIDER CHANGE ORDER FOR GLO-CDBG CONTRACT: Sutherland reported that T Construction had submitted a change order in the amount of \$2,456.35 for material cost increases due to the Winter freeze. Motion was made by Burke and seconded by Thomas to approve the change order. All voted Aye.
- E. CONSIDER WILLOW FARMS BUILDING SET-BACK VARIANCE REQUEST: Sutherland reported that a variance has been requested by Cornerstone Builders for Lot 1 of Willow Farms Subdivision where a 2' encroachment by the house and a 4' encroachment by the front porch was affecting the required 25' front set back. The building inspector has reviewed it and sees no reason to deny the request. Motion was made by Tindol and seconded by Burke to approve the set back variance request for Lot 1 of Willow Farms by Cornerstone Builders. All voted Aye.
- F. CONSIDER AND TAKE ACTION ON AN ORDINANCE AUTHORIZING THE SALE AND ISSUANCE OF THE CITY OF WEST COLUMBIA, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBIGATION, SERIES 2021; AND ORDAINING OTHER MATTERS RELATING TO THE SUBJECT: Clark

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Kimball, representative of bond counsel was present and reported that bonds in the amount of \$5,915,000 were sold today and would close in one month. He also stated that the City had an A+ rating due to not having current debt. A motion was made by Biedenfeld to adopt Ordinance No. 688 captioned as

AN ORDINANCE AUTHORIZING THE SALE AND ISSUANCE OF THE CITY OF WEST COLUMBIA, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2021; AND ORDAINING OTHER MATTERS RELATING TO THE SUBJECT.

Motion was seconded by Burke. Thomas, Tindol, Biedenfeld and Burke voted Aye. Maynor was absent and Kincannon was present and not voting. Motion carried.

- G. CONSIDER A RECORD VOTE TO PROPOSE A TAX RATE AND SCHEDULE A PUBIC HEARING: After discussing a budget workshop for the following Monday, Burke made a motion to propose a tax rate of .800000. Motion was seconded by Thomas. It was discussed that although an .80 tax rate was proposed and the highest that could be considered, any rate lower could be adopted. Thomas, Tindol, Biedenfeld and Burke voted Aye. Maynor was absent and Kincannon did not vote. A public hearing is scheduled for Tuesday, September 7th at 7pm.

9. ADJOURN: Mayor Kincannon adjourned the meeting at 8:09 P.M.


 LAURIE B. KINCANNON, Mayor

ATTEST:



 KELLI R. KUBAN, City Secretary