

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, FEBRUARY 8TH, 2021

The City Council of the City of West Columbia, Texas, convenes this the 8th day of February, 2021, at 7:00 p.m. in a regular meeting held by Zoom telephone and video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL.
 - Present: Mayor Pro Tem Biedenfeld, Aldermen Tindol, Maynor, and Walker.
 Also present were City Manager Sutherland, City Secretary Kuban and City Attorney Villarreal.
 - Absent: Mayor Kincannon and Alderman Thomas.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Mayor Pro Tem Biedenfeld greeting everyone that had joined the public and Zoom meeting.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – * Public Works is working on the utility line extension to the new vet clinic on N. Columbia Dr. but have hit a snag with Texas New Mexico Power easement. They have replaced a water line on N. 15th. * All COVID-19 Relief Funds have been reported and submitted totaling approximately \$234,795. Council extended COVID leave for city personnel and some still have allotment remaining. * WWTP has received their new vehicle. * Auditors will present their report of the 2019/20 annual audit at the March meeting. * Citizen comment follow-up had traffic control taking place at the intersection of Loggins and Meadow Ln. and at Sinclair and S. Columbia. * Updates to the library by grant funding continue. * City offices will be closed on February 15th in honor of Presidents Day.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
 - B. CITY TREASURER'S REPORT. Reports were submitted in Council packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
 - E. CODE ENFORCEMENT REPORT. Report was not submitted in Council packet.
 - F. FIRE DEPARTMENT REPORT. Report was submitted in Council packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council packet.
 Motion was made by Walker and seconded by Tindol to approve consent agenda items. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. NEW BUSINESS:
 - A. CONSIDER AGREEMENT WITH BRAZORIA COUNTY TO CONDUCT CITY'S GENERAL ELECTION: Motion was made by Tindol to approve the agreement with Brazoria County to conduct the 2021 General Election. Motion was seconded by Walker and all voted Aye.
 - B. CONSIDER RESOLUTION CALLING THE 2021 CITY GENERAL ELECTION: Motion was made by Tindol to adopt Resolution No. 548 calling the 2021 General Election. Motion was seconded by Walker and all voted Aye.

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- C. CONSIDER DISMISSAL OF UNCOLLECTABLE MUNICIPAL COURT FINES: It was reported that council would annually be asked to approve the dismissal of all outstanding court fines that are 10 or more years old. Motion was made by Tindol and seconded by Walker to dismiss uncollectable municipal court fines. Motion was seconded by Maynor and all voted Aye.
- D. CONSIDER BUILDING SETBACK VARIANCE REQUEST BY RUBEN RENOBATO – 142 SHADY LANE: Mr. Renobato was present to address council regarding his request for a variance to his setbacks at 142 Shady Lane. He stated that the lot had been surveyed and his neighbor's fence was encroaching on his property. With his neighbor's approval, the fence was removed and a new one placed on the actual property line. His request is for 7.5" short on the south and 12" short on the north of the required 7.5' side setbacks. Motion was made by Walker to allow the variance. Motion was seconded by Maynor and all voted Aye. His intentions to move a house onto the lot, its remodel and demolition debris was discussed with council and building inspector Azbell.
- E. CONSIDER GENERATOR PURCHASE FOR WELL NO 4: It was discussed that bids had previously been received for the relocation of Well No. 2's generator to Water Plant #3 and purchase of new generator for Well No. 4 as a combined project and had been rebid as two separate projects. As the lowest bid for the relocation project was by Coastal Power Products and under city manager's spending authority, that project is underway due to necessity. Bids for new generator for Well No. 4 were received from Coastal Power Products for \$115,025, Loftin Equipment for \$104,675 and Waukesh Pearce Industries for \$108,893. Tindol made a motion to purchase the generator as it should have been part of the well project. Maynor seconded the motion. Walker stated that Loftin was the lowest bid apples to apples, but also discussed was company locale for maintenance and service. Tindol withdrew motion for Walker to make a motion to authorize the city manager to purchase new generator for Well No. 4 from either Coastal or Loftin after further discussion and reviews. All voted Aye.
- F. CONSIDER SUPPLEMENT TO VARNER CREEK UTILITY DISTRICT WASTE DISPOSAL CONTRACT: Tindol stated he was tired of this coming before council year after year. Walker made a motion to approve Supplement No. 6 of the VCUD waste disposal contract. Tindol seconded the motion and all voted aye.
- G. CONSIDER POLICE DEPARTMENT REQUEST FOR ANIMAL CONTROL BUILDING: The need for updating the animal control building was discussed and Chief Odin's innovation and proposal was commended. Motion was made by Tindol to approve Police Department fundraising campaign for the animal control building. Maynor seconded the motion and all voted aye.
- H. CONSIDER CONTRACTING FOR AWIA'S WATER RISK ASSESSMENT AND EMERGENCY RESPONSE PLAN REPORTING: It was discussed that water systems must update their risk assessments and emergency response plans. It was stated that this was an unfunded mandate and the in-house option of conducting the reports was off the table with that employee's resignation. The cost to conduct this report would come from fund balance as it was not a budgeted expense. Quotes received were LSPS Solutions, LLC for \$65,189, HR Green for \$21,370 and Freese & Nichols for \$69,649. Motion was made by Tindol to go with HR Green as the low bid and motion was seconded by Walker. All voted Aye.

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- I. CONSIDER RESOLUTION FOR PD JAG GRANT FOR DISPATCH EQUIPMENT: Chief Odin reported that this grant was for new dispatch consoles that transition between sitting and standing. Motion was made by Tindol that was seconded by Maynor to adopt Resolution No. 549 authorizing the submission of the JAG grant for dispatch equipment. All voted Aye.
- J. CONSIDER RESOLUTION FOR PD VOCA GRANT FOR CRIME VICTIM LIAISON: Chief Odin reported that this grant was to fund a position at 100% for a licensed social worker for one year to serve as a crime victim liaison. Motion was made by Tindol and seconded by Maynor to adopt Resolution No. 550 authorizing the submission of the VOCA grant for crime victim liaison. All voted Aye.
- K. EXECUTIVE SESSION: THE WEST COLUMBIA CITY COUNCIL MAY CONVENE IN A CLOSED MEETING PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION REGARDING REAL PROPERTY) AND/OR SECTION 551.074 (PERSONNEL MATTERS). Biedenfeld closed the open meeting at 7:52 P.M. and council convened into an executive session. Council reconvened in an open meeting at 8:11 P.M.
- L. ACTION AS A RESULT OF A CLOSED SESSION: There was none.
9. ADJOURN: Mayor Pro Tem Biedenfeld adjourned the meeting at 8:14 P.M.


LAURIE B. KINCANNON, Mayor

A T T E S T :


KELLI R. KUBAN, City Secretary