

STATE OF TEXAS  
 COUNTY OF BRAZORIA  
 CITY OF WEST COLUMBIA  
 2020

CITY COUNCIL MINUTES  
 OF A REGULAR MEETING  
 MONDAY, SEPTEMBER 14TH,

The City Council of the City of West Columbia, Texas, convenes this the 14<sup>th</sup> day of September, 2020, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.  
 Present: Mayor Kincannon, Aldermen Thomas, Tindol, Maynor, Walker  
 and  
 Biedenfeld. Also present were City Manager Sutherland, City Secretary Kuban and City Attorney Villarreal.  
 Absent: None.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and thanked staff for making the meeting available on ZOOM Video conference and explained the ramifications of public comments and council not being able to respond and addressed open meeting decorum. She then presented a proclamation to Fire Chief Eulenfeld for National Fire Prevention Week and announced that the Employee of the Month for August was Pool Manager, Beverly Mann.
4. CITIZENS' COMMENTS: John Phillips, West Brazoria County Drainage District #11 Director reported that they were still working on drainage issues discussed at a special meeting held between himself, council and Commissioner Linder. Mrs. Alma Spears of 338 Bennett stated that there were donations pending to complete Dixon Park and it was agreed that City Secretary Kuban would work with her to move forward on this project.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – \* Public Works completed the demolition of the Weems building as far as it could until the asbestos could be removed by an individual contractor. \* Strand Engineering submitted preliminary plans for the utility extension options for the water line to the WWTP and extending utilities west on SH35 and Capital Improvement Committee will review options. \* Staff is working with Baker & Lawson Engineers to develop projects for GLO CDBG-MIT program. They are also completing designs for the utility extension on SH36 North and the CDBG sewer line project in the S. Mattson area. \* Auditors completed field work of the interim audit in two days and will return in December for the final audit. \* Information on the Delgado's public comments has been forwarded to the city attorney for review. \* Mrs. Baldrige's suggestion regarding number of vehicles in yards is being reviewed and staff will work with city attorney on a proposal for council. \* Mr. Penrice of 116 Draeger will be allowed to place culverts across his property, but if the span is more than 30 feet, an inlet is required midway. \* A company has requested a tax abatement, but city guidelines must be renewed and a reinvestment zone be designated with a public hearing being held. Special meeting was agreed to be held on September 28<sup>th</sup> at 7pm. \* October council meeting will be held on Tuesday, the 13<sup>th</sup> due to the Presidents Day holiday. \* Open swim season is closed and water aerobics will continue until September 17<sup>th</sup>. CHS Swim Team will use the pool through October. National Night Out and Kidfish have been cancelled.
6. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.

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- B. CITY TREASURER'S REPORT. Reports were submitted in Council packet.
- C. POLICE DEPARTMENT REPORT. Report was submitted in Council packet.
- D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
- E. FIRE MARSHAL REPORT. Report was not submitted in Council packet.
- F. FIRE DEPARTMENT REPORT. Report was submitted in Council packet.
- G. PUBLIC WORKS REPORT. Report was submitted in Council packet.

Motion was made by Tindol and seconded by Thomas to approve consent agenda items.  
All voted Aye with

- 7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
- 8. PUBLIC HEARING – CONSIDER RESIDENTIAL PROTECTION ORDINANCE REGARDING THE RELOCATION OF COLUMBIA CHRISTIAN SENIOR CITIZENS CENTER TO FM 2852 OR STARK (A0040 JH BELL, DIV 8) BLK 1 LOT 18F-I13 – BLOCK J LOT J4H (WEST COLUMBIA) ACRES 6.137, WEST COLUMBIA TEXAS: Kincannon closed the open meeting and entered into a public hearing at 7:20 p.m. John Phillips, director of West Brazoria County Drainage District spoke in favor of the Sr. Citizen Center moving to their new location. Mr. Eddy of the Columbia Christian Sr. Citizen Center spoke of their plans and invited council and the public to visit them. Adjacent property owner, Mrs. Evelyn Lewis stated that she was concerned about drainage but welcomed them to the neighborhood. With no other comments or questions, Kincannon closed the public hearing and reconvened in open meeting at 7:27 p.m.
- 9. OLD BUSINESS:
  - A. CONSIDER DISMISSAL OF UNCOLLECTABLE MUNICIPAL COURT FINE/FEEES: Motion was made by Biedenfeld and seconded by Tindol to approve the dismissal of uncollectable Municipal Court fine/fees for 2009 and prior. All voted Aye.
- 10. NEW BUSINESS:
  - A. CONSIDER RESIDENTIAL PROTECTION ORDINANCE REGARDING THE RELOCATION OF COLUMBIA CHRISTIAN SENIOR CITIZENS CENTER TO FM 2852 OR STARK (A0040 JH BELL, DIV 8) BLK 1 LOT 18F-I13 – BLOCK J LOT J4H (WEST COLUMBIA) ACRES 6.137, WEST COLUMBIA TEXAS: Motion was made Tindol that was seconded by Walker to approve issuance of necessary permits for the Columbia Christian Sr. Citizen Center new construction. All voted Aye.
  - B. CONSIDER AWARDDING BID FOR MOWING SERVICES: It was reported that only bid submitted was from Cornerstone Lawn Service. It was also clarified that the First Capitol Park was a separate bid that included the walking trail and RV area. The other individual property bids were for only when city crews could not complete those. Motion was made by Biedenfeld and seconded by Tindol to award the bid for mowing services to Cornerstone Lawn Services. All voted Aye.
  - C. CONSIDER CASTING BALLOT FOR TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF DIRECTORS: Biedenfeld made a motion to cast votes for Robert Herrera – Place 1, John “Buzz” Fullen – Place 2, Roy Maynor – Place 3, and Robert Hauck – Place 4. Motion was seconded by Thomas and all voted Aye.
  - D. CONSIDER AUTHORIZING BIDS FOR GENERAL LAND OFFICE SEWER LINE PROJECT: Sutherland reported that the design was completed and ready for bidding for the replacing approximately 715 linear feet of sewer line and installation of five manholes

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in the S. Mattson area that is funded by GLO and the City. Motion was made by Walker and seconded by Biedenfeld to authorize the advertisement of bids for GLO CDBG-DR sewer replacement project. All voted Aye.

- E. CONSIDER ORDINANCE REGULATING MOBILE FOOD VENDORS: It was discussed that the city was experiencing an increase in food truck operations and that building codes and current ordinances did not address them nor prohibit them from becoming permanent structures. Building Inspector and staff submitted a draft copy of an ordinance proposal to address these issues. It was recommended to table for further discussion upon a motion by Biedenfeld that was seconded by Thomas. Thomas volunteered to serve on a committee to finalize an ordinance to present for adoption at a later date. All voted Aye.
- F. CONSIDER AND APPROVE CITIZEN PARTICIPATION PLAN FOR GENERAL LAND OFFICE PROJECTS: Sutherland reported that one of the required items for the General Land Office CDBG-MIT program was an approved Citizen Participation Plan. Motion was made by Walker that was seconded by Biedenfeld to approve the Citizen Participation Plan for GLO CDBG-MIT program. All voted Aye.
- G. CONSIDER ADOPTING 2020/21 ANNUAL BUDGET: Motion was made by Walker that was seconded by Thomas to approve the 2020/21 Annual Budget by adopting Ordinance No. 679 captioned as

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF WEST COLUMBIA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF WEST COLUMBIA FOR THE 2020/21 FISCAL YEAR.

Voting Aye were Thomas, Tindol, Maynor, Walker and Biedenfeld. None voted Nay. Motion carried.

- H. CONSIDER ORDINANCE LEVYING TAXES FOR 2020 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE: Motion was made by Walker that was seconded by Biedenfeld to adopt a no new revenue rate of .731770 by adopting Ordinance No. 680 captioned as

AN ORDINANCE LEVYING TAXES FOR THE USES AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WEST COLUMBIA; AND APPORTIONING LEVY FOR A SPECIFIC PURPOSE.

Voting Aye were Thomas, Tindol, Maynor, Walker and Biedenfeld. None voted Nay. Motion carried.

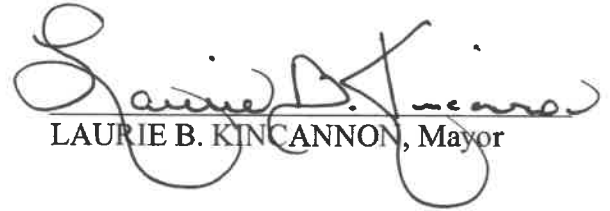
- I. CONSIDER FY 2019/20 BUDGET ADJUSTMENT NO. 1: Sutherland reported on the usual budget housekeeping adjustments in addition to the effect of COVID on various expenses and revenue line items. Motion was made by Walker and seconded to approve FY 2019/20 Budget Adjustment No. 1. All voted Aye.
- J. CONSIDER BIDS FOR ELAVATED WATER TOWER REPAIRS: Sutherland gave a range of individual repair costs of elevated water towers nos. 2 and 3. The following bids were submitted: Pittsburg Tank & Tower Group - #2 (\$74,125 Welding only) and #3 (\$84,260 Welding only), Texas Tank Services - #2 (\$67,524 Welding and \$3,950 Electrical) and #3 (\$88,874 Welding and \$3,950 Electrical), and Gulf States Protective

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Coatings, Inc. - #2 (\$81,820 Welding and \$10,000 Electrical) and #3 (\$92,245 Welding and \$10,000 Electrical). Public Works Supervisor Fisher recommended putting both projects together and re-bidding. Walker made a motion to reject all bids and advertise again as a single project. Biedenfeld seconded the motion and all voted Aye.

11. ADJOURN: Mayor Kincannon adjourned the meeting at 7:49 P.M.



LAURIE B. KINCANNON, Mayor

ATTEST:

  
KELLI R. KUBAN, City Secretary