



CITY OF WEST COLUMBIA, TEXAS

P.O. Box 487
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West Columbia TX 77486

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www.westcolumbiatx.org

So, you want to run for City Council? By now you have picked up the Candidate's Packet and you have all this paperwork! What now?

Here is a checklist of what is included:

- First Steps for Candidates Running for a City Office
- 2021 Candidate's Calendar
- Political Advertising, What You Need to Know brochure
- Political Fundraisers, What You Need to Know brochure
- City of West Columbia Sign Ordinance Summary
- County Clerk Elections Department Request Information
- Application for a Place on the City of West Columbia General Election Ballot
- Campaign Finance Guide for Candidates and Officeholders Who file with Local Filing Authorities
- Fair Campaign Practices Act
- Form CFCP – Code of Fair Campaign Practices
- Form CTA – Instruction Guide
- Form CTA – Appointment of a Campaign Treasurer By a Candidate
- Form C/OH – Instruction Guide
- Form C/OH – Candidate/Officeholder Campaign Finance Report

Review the Candidate's Calendar. It lists many important dates including the deadline for filing. The City Council positions with terms expiring are: Robert Thomas – Alderman Position 1; Roy E. Maynor - Alderman Position 3; and James "Jamie" Walker - Alderman Position 4. These are at-large positions and you may file for any position of your choosing.

For information concerning the City of West Columbia in general, visit the City's website at www.westcolumbiatx.org.

For information about being a candidate, visit the Secretary of State's website at www.sos.state.tx.us and the Texas Ethics Commission at www.ethics.state.tx.us.

Early voting will be held at various locations throughout Brazoria County. The West Columbia location is the Pct. 4 Government Office located at 121 N. 10th Street beginning April 19th and ending April 27th. Hours for early voting are Monday, April 19th through Friday, April 23rd from 8 a.m. to 5 p.m.; Saturday, April 24th from 7 a.m. to 7 p.m. and Monday, April 26th through Tuesday, April 27th from 7 a.m. to 7 p.m. Election day voting on May 1st will be held at the same location at 7 a.m. and ending at 7 p.m. Both Early Voting and Election Day Voting allow registered voters to cast ballots at any of the county's vote centers. The ballots are processed at the County Courthouse and results are posted on the County's website at www.brazoria-county.com.

If you have any questions, please feel free to contact me at (979)345-3123.

Sincerely,

Kelli R. Kuban
City Secretary
City of West Columbia
First Capitol of the Republic of Texas!

2021 CANDIDATE'S CALENDAR

- January 1, 2021 First day to apply for ballot by mail.
- January 13, 2021 First day for candidates to file applications for place on the ballot.
- February 12, 2021 Last day for candidates to file applications for place on the ballot.
- February 16, 2021 Deadline for write-in candidates to file declaration of write-in candidacy.
- February 19, 2021 Last day for candidate to withdraw from ballot.
- February 22, 2021 Drawing for Order of Names to appear on ballot by position (5:00 p.m.).
- April 1, 2021 Last Day to register to vote for May 2nd Election, including FPCA.
- April 19, 2021 First day for early voting by personal appearance.
- April 27, 2021 Last day for early voting by personal appearance.
- May 1, 2021 ELECTION DAY**
- May 1, 2021 Last day to receive provisional ballots or ballots by mail.
- May 10, 2021 City Council canvasses election.
- May 10, 2021 First day candidates may be sworn in (or any time after canvass).
- *July 15, 2021 Last day for candidates and office holders to file semi-annual statement of contributions and expenditures for the 2021 election.

***NOTICE: These forms are required by law to validate your campaign and failure to properly file them is a criminal misdemeanor. It is the sole responsibility of the candidate to see that the forms are filed within the appropriate time span. Failure to do so could also constitute a miss-election and result in the failure of the candidate to qualify for a position to which he/she has been elected.**